

ARIZONA DEPARTMENT OF WATER RESOURCES OFFICE OF ASSURED & ADEQUATE WATER SUPPLY 500 NORTH THIRD STREET PHOENIX, ARIZONA 85004	DATE RECEIVED:
PHONE: 602-417-2465 FAX:602-417-2467 www.water.az.gov	FILE NUMBER:

APPLICATION FOR A WATER ADEQUACY REPORT
(Refer to application guidelines for assistance in completing this form)

PART A – GENERAL INFORMATION

- Name of Subdivision: _____
- Location: _____

Township
Range
Section(s)
County
- Owner Name: _____ Phone: _____ Fax: _____
Address: _____
- Water Provider: _____ Phone: _____ Fax: _____
Address: _____
- Consultant Name _____ Phone: _____ Fax: _____
Address: _____
- Primary Contact: _____ Phone: _____ Fax: _____
Address: _____

PART B – WATER DEMAND INFORMATION

- Include two copies of the map of the proposed subdivision plat, and reference map as an attachment: _____ Will a copy of this version of the map be submitted to the appropriate platting agency? ☐ Yes ☐ No
If no, explain: _____
- Number of lots: _____ Size of lots: _____ Total Acreage: _____
- Projected water demand per residential lot: _____ gallons per day
Non-Residential demands: Golf course: _____ AF/year Parks: _____ AF/year
Lakes: _____ AF/year Other (specify): _____
Total projected demand for the proposed subdivision: _____ acre-feet (AF) per year
- Expected year of completion (build out): _____

PART C- WATER SUPPLY INFORMATION

1. Please indicate source(s) of water to be used: ___ Groundwater ___ Surface Water other than Colorado River water ___ Colorado River water ___ Central Arizona Project water ___ Effluent
(If the source includes non-groundwater supplies, please complete "Table A" below.)
2. Provide two copies of a hydrologic study, and reference the attachment: _____
3. a. Method of water distribution: ___ central distribution system ___ dry lot subdivision(individual wells)
b. If water is to be obtained from a water provider, include a "Notice of Intent to Serve" agreement and reference the attachment: _____
4. If any wells proposed to serve the development are within one mile of a Water Quality Assurance Revolving Fund or Superfund site, or if the proposed water supply fails to meet safe drinking water quality standards, provide a study identifying and describing this water and reference the attachment: _____
5. If a "Letter of Water Availability" or "Analysis of Adequate Water supply" has previously been issued for this subdivision, provide a copy of the document and reference the attachment: _____

Table A: Indicate water sources other than groundwater to be used:

Source of Supply	100 Year Volume (acre feet)	Required Supporting Information (reference any attached documents)
Colorado River water directly delivered		Letter from Bureau of Reclamation contract holder specifying allocation amount and commitment to serve.
Central Arizona Project water directly delivered		What is the term of the contract? Please attach a copy and reference as an attachment:
Surface Water (other than Colorado River water) directly delivered		Surface water right number(s) and type(s) or water district name:
Effluent directly delivered (for non-potable uses only)		Name of entity providing effluent: Any related contracts or agreements (attachment):
Total 100 Year Volume		

PART D – WATER QUALITY

If the subdivision will be served by a provider regulated by the Arizona Department of Environmental Quality, you must request a report to assess the water quality of the proposed supply. Requests for compliance reports should be directed to Arizona Department of Environmental Quality (ADEQ), Drinking Water Compliance Unit (telephone 602-771-4624), or for areas of Maricopa County that are located outside the boundaries of the Phoenix Active Management Area, contact Maricopa County Environmental Services (telephone 602-506-6666). For new providers, please provide the initial source approval sampling results. For a dry lot subdivision, please provide water quality data from on-site or from nearby sources, usually wells, equivalent to initial source approval data. It may be necessary for the applicant to provide further information in order for ADWR to determine the quality of the proposed supply. If the proposed subdivision is located within one mile of a Water Quality Assurance Revolving Fund or Superfund site, or if the proposed supply fails to meet safe drinking water quality standards, the source of the water which does not meet standards must be identified and a contaminant migration analysis must be submitted.

Reference either the attached study or a copy of a previous determination of water quality:_____

PART E-FEES

Please calculate fees by complete the appropriate items below, and include the total fees with your application. Payment may be made by cash, check or by entry in an existing fee credit account. Checks should be made payable to the Department of Water Resources. Failure to enclose the required fees will cause the application to be returned. Fees for water adequacy reports are authorized by A.R.S. § 45-113.

- | | | | |
|----|--|----------------------|------------------------|
| 1. | Basic Application fee (includes first 20 lots) | | <u>\$200.00</u> |
| 2. | Per-lot review fee (for lots in excess of the first 20): | | |
| | Total lots in this application | _____ | |
| | Less first 20 lots | _____ -20 | |
| | Lots subject to additional review fees | _____ x .50 per lot: | \$ _____ |
| 3. | Subtotal (add items #1 and #2 – maximum of \$800.00) | | \$ _____ |
| 4. | Credit for prior determination of physical availability 0.20 x subtotal (#3) | | \$ _____ |
| 5. | TOTAL FEE DUE (Subtract #4 from #3) | | \$ _____ |

OWNER CERTIFICATION

I DO HEREBY certify that the information contained in this application and all information accompanying it is true and correct to the best of my knowledge and belief.

Owner Name (Please type or print)

Signature

Date

**ARIZONA DEPARTMENT OF WATER RESOURCES
OFFICE OF ASSURED WATER SUPPLY
500 NORTH THIRD STREET
PHOENIX, ARIZONA 85004
PHONE: (602) 417-2465 FAX: (602) 417-2467**

SUPPLEMENT TO APPLICATION FOR A WATER ADEQUACY REPORT

NOTICE OF INTENT TO SERVE

Municipal Water Provider Name (please type or print): _____

ADEQ Public Water System Number (please indicate the number valid for this subdivision): _____

Subdivision/Development Name: _____

The undersigned municipal water provider agrees to provide to the development indicated above an amount of water sufficient to satisfy the water demands of the development as stated in the application for an assured water supply or water adequacy. This Notice of Intent to Serve is conditioned upon the provider's receipt of necessary approvals from the Arizona Corporation Commission and other regulatory agencies, and the provider's receipt of all necessary payments.

The municipal water provider, if a private water company, further attests that the subject development is either within the boundaries of the company's existing Certificate of Convenience and Necessity or that a formal request has been filed with the Arizona Corporation Commission to extend the boundaries to include the development.

This Notice of Intent to Serve agreement is agreed to under the signature of an agent of the municipal water provider authorized to sign the agreement:

Name of Municipal Water Provider's authorized agent (please type or print)

Signature of Authorized Agent of Municipal Water Provider

Date

APPLICATION GUIDELINE WATER ADEQUACY REPORT

In accordance with A.R. S. § 41-1008 and 1079, the Department of Water Resources (Department) provides the following information regarding the application review process to assist applicants for a Water Adequacy Report.

Steps for Processing Your Application and Obtaining Approval

Before filing your application, the Department encourages you to contact the Department to discuss the application process and review criteria. If you wish, a meeting may be scheduled to facilitate the process. For additional forms or further information on the Adequate Water Supply program, please visit the Department's Website at www.water.az.gov. For assistance in understanding the substantive requirements for this application, please refer to A.R.S. § 45-108 and A. A. C. R12-15-715 *et. seq.*, available in the Department's bookstore.

It is imperative that you complete the application form in its entirety. An incomplete or incorrect application may result in a delay in processing your application. The application along with all required fees and all necessary copies of supporting documentation can be submitted in person, or by mail to the Department at 500 North Third Street, Phoenix, Arizona 85004, or to any of the satellite AMA offices. The Department suggests that you retain a copy of all documents that are submitted for review.

Time Frames for Review of Your Application

Within 120 days after receipt of your application, the Department will determine whether your application should be granted or denied, unless this time is extended as described below. In processing your application, the Department will first determine whether the application is administratively complete (administrative completeness review), and then whether the application meets the substantive criteria established by statute or rule (substantive review). Each of these reviews will be completed within the times stated below. The time for the administrative completeness review plus the time for the substantive review is referred to as the overall time frame.

1) Administrative Completeness Review Time Frame

Within 60 days after receipt of your application, the Department will determine whether your application is complete, and will issue a written notice of administrative completeness or deficiencies. After your application is complete, the Department will proceed with substantive review.

If the Department sends you a letter that your application is incomplete, the Department will include a comprehensive list of specific deficiencies. Until the missing information is received, both the administrative completeness review and overall time frames will be suspended. When the Department receives the missing information from you, the administrative completeness review and the overall time frames will resume. Your application will not be complete until all of the requested information is received. If you do not supply the missing information within sixty (60) days, the Department may deem your application withdrawn and close the file.

2) Substantive Review Time Frame

Within 60 days after the application is deemed complete, the Department will review your application to determine whether it meets the substantive criteria required by statute or rule. By mutual written agreement between you and the Department, the time for substantive review may be extended by up to 30 days. In cases where the Director determines that a hearing is necessary prior to a decision, the substantive review time frame will be increased by 120 days.

During the substantive review, the Department may make one written request for additional information. You may also agree in writing to allow the Department to submit supplemental request for additional information. If the Department requests additional information, both the substantive review and overall time frames will be suspended. When the information is received, the substantive review and overall time frames will resume.

At the end of the Department's substantive review, the Department will send you a written notice either granting or denying your application. If your application is denied, the notice will include the justification for the denial and an explanation of your right to appeal the denial.

Agency Contact

Please direct any questions, comments or requests for further assistance to the Office of Assured and Adequate Water Supply at (602) 417-2465.

APPLICATION COMPLETION GUIDELINES WATER ADEQUACY REPORT

NOTE: Where insufficient space exists on the form, please submit attachment and reference them on the form.

PART A – GENERAL INFORMATION

Item 1: Enter the full name of the subdivision as it will be submitted to the platting entity and the Arizona Department of Real Estate.

Item 2: List the legal description of the subdivision, and list the county.

Item 3: Identify the owner of the property upon which the development will be built. “Owner” means a person who holds a sufficient ownership interest in the land described in the application to allow for the sale or lease of the property immediately upon approval of the plat, and the issuance of the public report. If the owner is a person other than an individual, such as a corporation, partnership, or trust, include a statement naming the entity and all principals in the entity holding an interest of 10% or more, the type of legal entity, and listing the interest and extent of such interest of each principal in the entity.

Item 4: Identify the water provider which will be serving the subdivision (unless the development is a dry lot subdivision). The water provider must be the same entity which signs the notice of intent to serve.

Item 5: Identify any technical consultants used in preparing the application or any supporting documents.

Item 6: Indicate the person to be contacted for questions regarding this application.

PART B- WATER DEMAND INFORMATION

Item 1: Include two copies of the plat which will be submitted to the platting entity, unless the plat has already been recorded. In this case, submit the plat which will be presented to the Arizona Department of Real Estate.

Item 2: List the number of lots indicated on the attached plat, the size of the lots (in square feet), and the aggregate acreage for all lots.

Item 3: Provide the projected water demand in gallons per day for each residential lot and the annual demand for any associated golf courses, parks, lakes, or other non-residential feature of the subdivision (specify in acre-feet per year). Also you must list the total projected demand per year in acre-feet.

Item 4: Indicate the year that build-out will occur (*i.e.*, active service connections exist for at least ninety percent of the lots).

PART C- WATER SUPPLY INFORMATION

Item 1: Indicate the source(s) of water to be used. If sources other than groundwater are to be used, please complete Table A.

Item 2: Submit two copies of the hydrologic study. The hydrologic study is a site-specific evaluation of water characteristics including groundwater levels, groundwater decline rates, flow rates, flow direction and water quality which provides for conclusions regarding the impact of the proposed withdrawals or diversions, and the quantity and quality of water available.

The rules require that a study must describe the hydrology of the “affected area” using a “method of analysis approved by the director”. The “affected area” for a development is the area delineated by the boundaries of the proposed development plus: 1) any nearby areas where the depth to water criteria may be exceeded; and 2) any nearby areas containing water that does not meet state water quality standards. “Method of analysis approved by the director” refers to guidelines for hydrologic studies prepared by the Department’s Hydrology Division, or an alternative method that has been presented to and approved by the Department. Detailed hydrologic study guidelines are available through the Hydrology Division (602-417-2448).

Item 3a: Indicate whether the development will receive water through a central distribution system from a water provider, or if the subdivision will be served by individual wells.

Item 3b: This form, included in the application packet, must be completed if the development will be served by a water provider. It need not be completed if the development is a dry lot subdivision.

Item 4: If the proposed subdivision is located on or within one mile of a WQARF or Superfund site, the referenced water quality study must describe the types of contaminants and the parameters of the plumes, and analyze the possible migration of the water to identify the potential effects, if any, on the available groundwater. Applicants may use any existing contaminant transport models which have been developed for Superfund and WQARF sites, or demonstrate potential impact through simplified groundwater velocity estimates. This study may be combined with other related hydrologic studies discussed under item 1, but is separate from the water quality reporting requirements of Part D. The Department’s guidelines for hydrologic studies provide more details.

Item 5: If a letter of water availability or analysis of adequate water supply has been issued for the property, attach a copy and reference.

PART E – FEES

Calculate the fee required for the application by following the instructions on the form. Make checks payable to the Arizona Department of Water Resources.

Signature: Print the name of the owner and have the owner sign and date the application. If the development is owned by a sole proprietor, the individual owner must sign. If the development is owned by a corporation, partnership or trust, an authorized corporate officer, partner, or trustee must sign.

Please direct any questions, comments or requests on the following topics to the following offices.

For general assistance:

Arizona Department of Water Resources
Assured Water Supply Program Manager
(602) 417-2465

For assistance with hydrologic studies:

Arizona Department of Water Resources
Hydrology Division
(602) 417-2448

For water quality questions:

Arizona Department of Environmental Quality
Drinking Water Section
(602) 771-4644